

GlobalHealth

Quality Portal – External User Registration

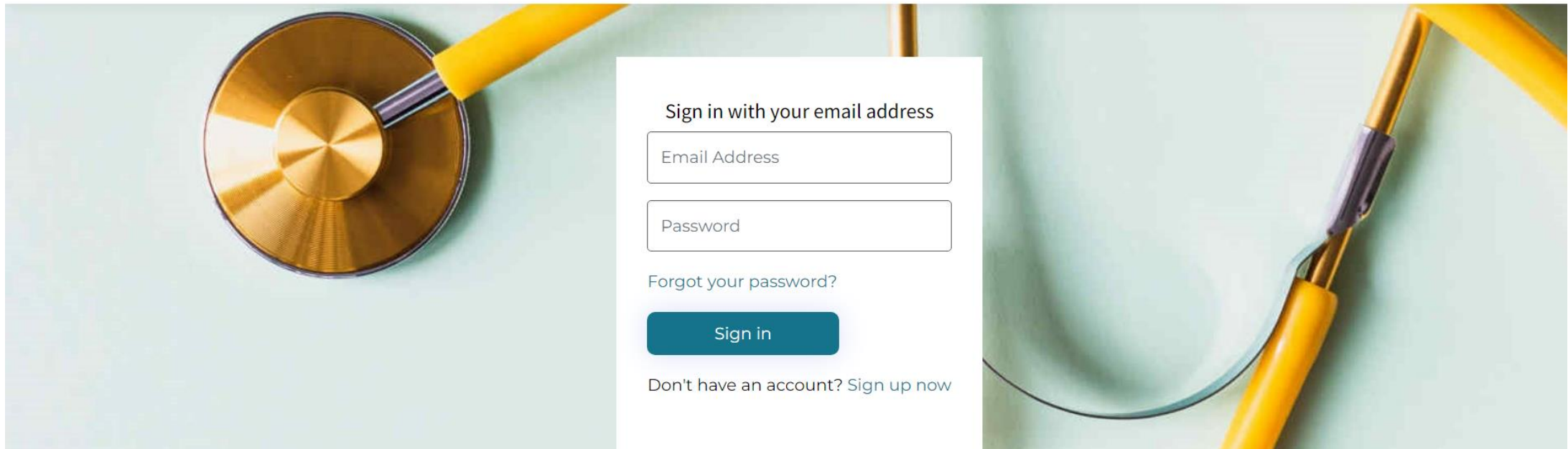
This document explains the process of approving Quality Portal external User Registration requests

Update Date – 08/12/2024



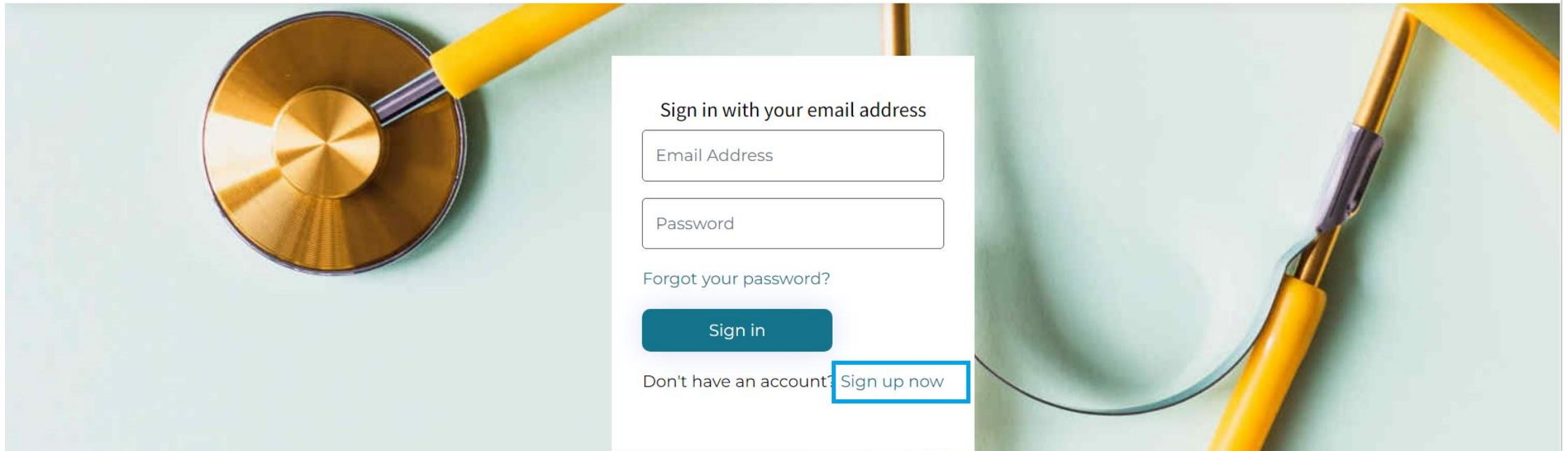
New User Registration

- Navigate to <https://QualityPortal.GlobalHealthPortals.com/>




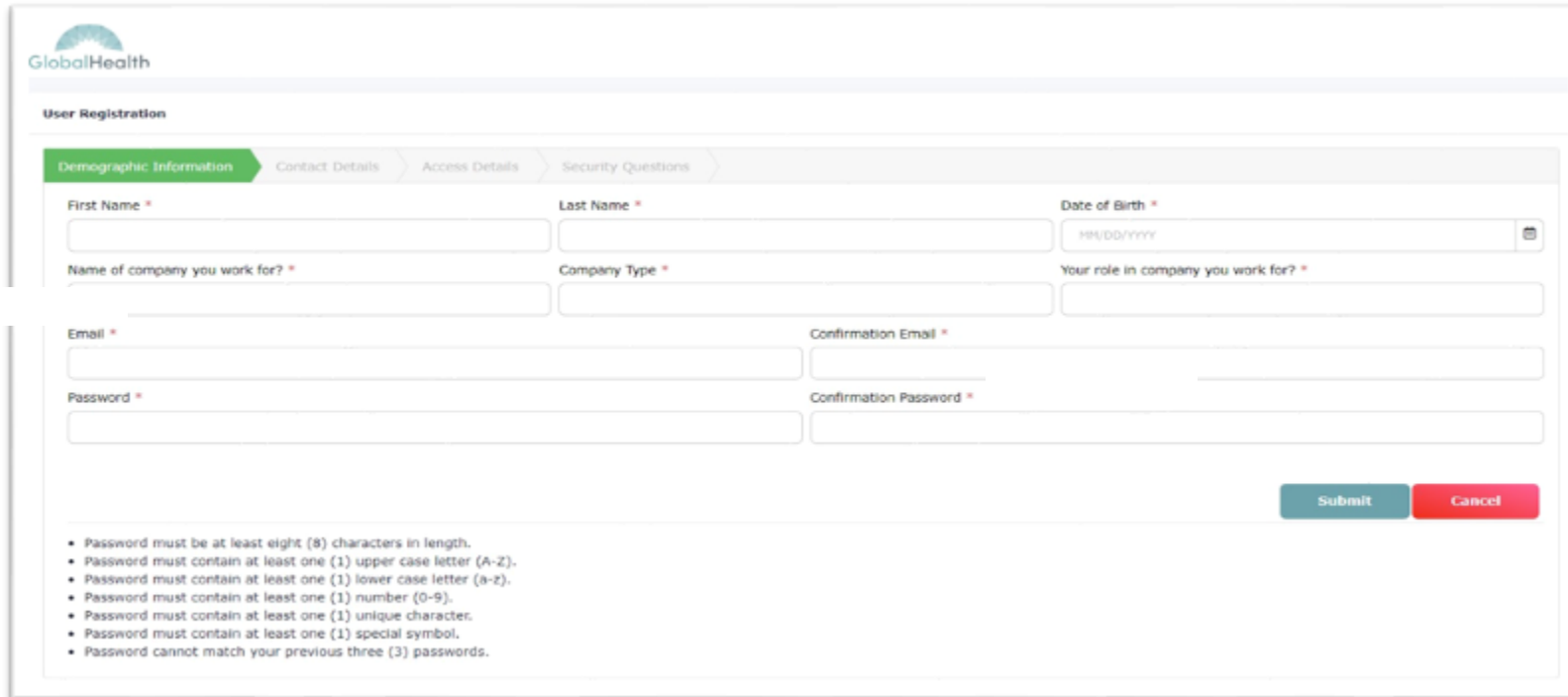
New User Registration

- Click on the "Sign up now" link present below the  button.



New User Registration

- You will be navigated to the User Registration page.
- Fill in all known information in the “Demographic Information” section.
- Click the  button.



GlobalHealth

User Registration

Demographic Information | Contact Details | Access Details | Security Questions

First Name * | Last Name * | Date of Birth *
Name of company you work for? * | Company Type * | Your role in company you work for? *

Email * | Confirmation Email *
Password * | Confirmation Password *

Submit | Cancel

- Password must be at least eight (8) characters in length.
- Password must contain at least one (1) upper case letter (A-Z).
- Password must contain at least one (1) lower case letter (a-z).
- Password must contain at least one (1) number (0-9).
- Password must contain at least one (1) unique character.
- Password must contain at least one (1) special symbol.
- Password cannot match your previous three (3) passwords.

- A successful application submission message is displayed and a verification email will be sent to the email address provided after successfully completing the form
- To complete the verification process, click the link in the verification email.

New User Registration

- Sample of the Verification e-mail notification

Subject: E-mail Confirmation for the GlobalHealth Quality Portal

Hello, [REDACTED]

Thank you for your interest in GlobalHealth's Quality portal.

Your request requires additional verification steps before we can proceed to assess your request.

To begin, visit [https://qualityportal-qa.globalhealthportals-dev.com/registration/\[REDACTED\]](https://qualityportal-qa.globalhealthportals-dev.com/registration/[REDACTED]) here to verify your email address is valid. Copy and paste the URL below if this does not open in your browser.


[https://qualityportal-qa.globalhealthportals-dev.com/registration/\[REDACTED\]](https://qualityportal-qa.globalhealthportals-dev.com/registration/[REDACTED])

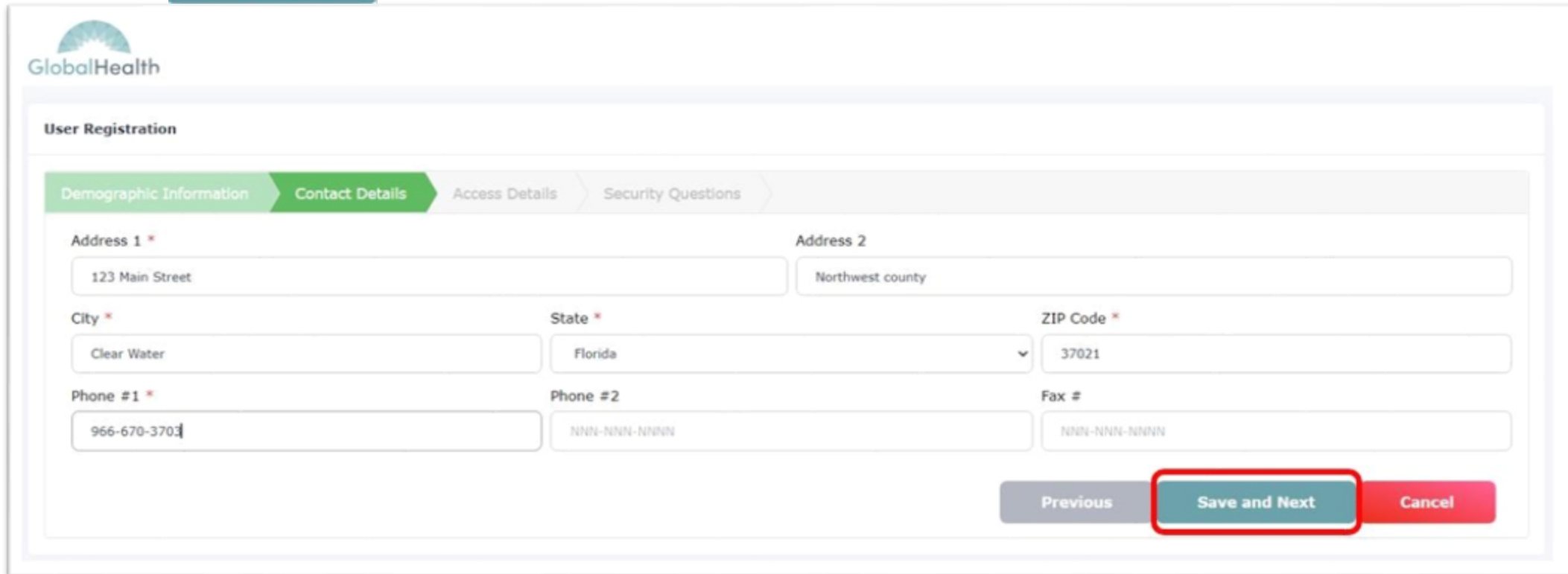
If you feel that you have received this e-mail in error, please contact StarsLeadership@GlobalHealth.com

www.GlobalHealth.com

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New User Registration

- The verification link will redirect you to the Contact Details screen.
- Fill in all known information in the "Contact Details" section. All items identified with the * are mandatory.
- Click the  button.



The screenshot shows the "User Registration" form with the "Contact Details" step highlighted. The form includes the following fields:

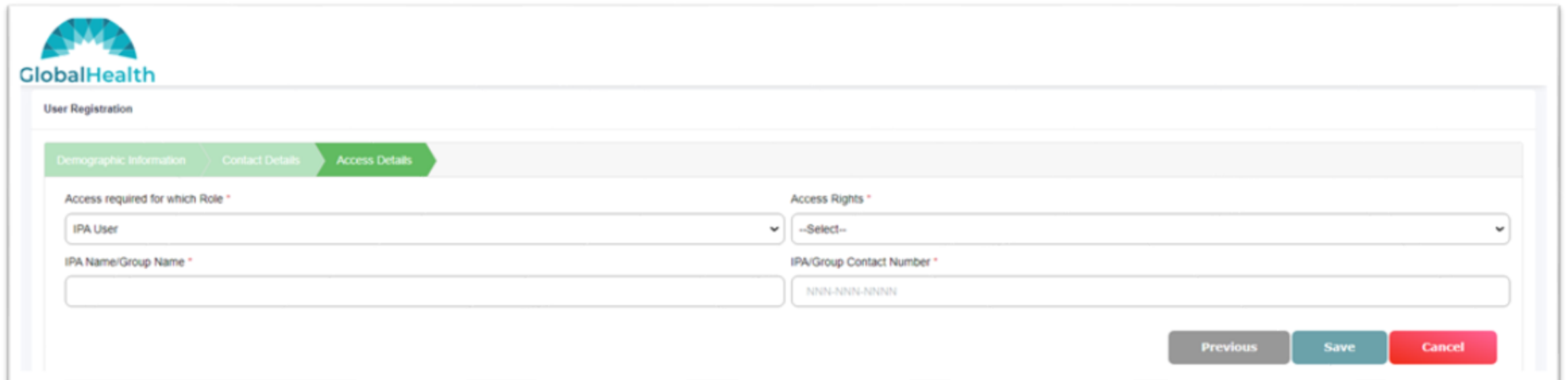
- Address 1 ***: 123 Main Street
- Address 2**: Northwest county
- City ***: Clear Water
- State ***: Florida
- ZIP Code ***: 37021
- Phone #1 ***: 966-670-3703
- Phone #2**: NNN-NNN-NNNN
- Fax #**: NNN-NNN-NNNN

At the bottom right, there are three buttons: "Previous" (disabled), "Save and Next" (highlighted with a red box), and "Cancel" (disabled).

New User Registration

- This will direct you to the Access Details screen.
- Select the Role and Access Rights you require.
- Enter data into applicable fields per selected role.
- Click on the Submit button.

When IPA User Role is selected:



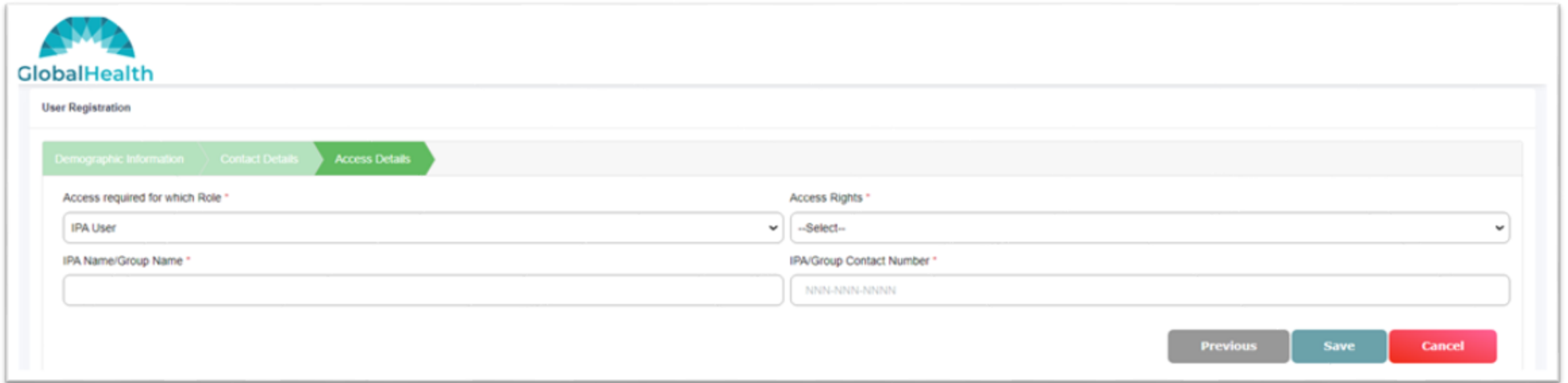
The screenshot shows the 'Global Health' logo in the top left corner. Below it, the page title is 'User Registration'. A progress bar at the top indicates three steps: 'Demographic Information', 'Contact Details', and 'Access Details', with 'Access Details' being the current step. The form contains four fields:

- 'Access required for which Role *': A dropdown menu with 'IPA User' selected.
- 'Access Rights *': A dropdown menu with '--Select--' selected.
- 'IPA Name/Group Name *': An empty text input field.
- 'IPA/Group Contact Number *': A text input field containing the placeholder 'NNN-NNN-NNN'.

At the bottom right of the form, there are three buttons: 'Previous' (grey), 'Save' (teal), and 'Cancel' (red).

New User Registration

When Group User Role is selected:




The screenshot shows the 'GlobalHealth' logo in the top left corner. Below it is the title 'User Registration'. A progress bar at the top of the form contains three steps: 'Demographic Information', 'Contact Details', and 'Access Details', with 'Access Details' being the active step. The form contains four fields:

- 'Access required for which Role *': A dropdown menu with 'IPA User' selected.
- 'Access Rights *': A dropdown menu with '--Select--' selected.
- 'IPA Name/Group Name *': An empty text input field.
- 'IPA/Group Contact Number *': A text input field containing 'NNN-NNN-NNNN'.

At the bottom right of the form are three buttons: 'Previous' (grey), 'Save' (teal), and 'Cancel' (red).

New User Registration

When PCP User Role is selected:



User Registration

Demographic Information > Contact Details > Access Details

Access required for which Role *
PCP User

Access Rights *
--Select--

PCP ID *

PCP NPI *

PCP Name *

PCP Contact Number *
NNN-NNN-NNNN

Add

Previous Save Cancel

New User Registration

After fully completing the registration details, you will receive the below message.

Your access request will now be reviewed by GlobalHealth.

If your request is approved, then you will receive an email containing:

- A notification of your approval.
- A link that will allow you to access the Quality Portal.
- If your request is denied, please contact StarsLeadership@globalhealth.com
- Sample of the Approval e-mail notification

Subject: Access Status for the GlobalHealth Quality Portal

Hello, Day,

Your access request to the GlobalHealth Quality Portal has been approved.

You can access the GlobalHealth Quality Portal by using this link: <https://qualityportal-ga.globalhealthportals-dev.com/dashboard>

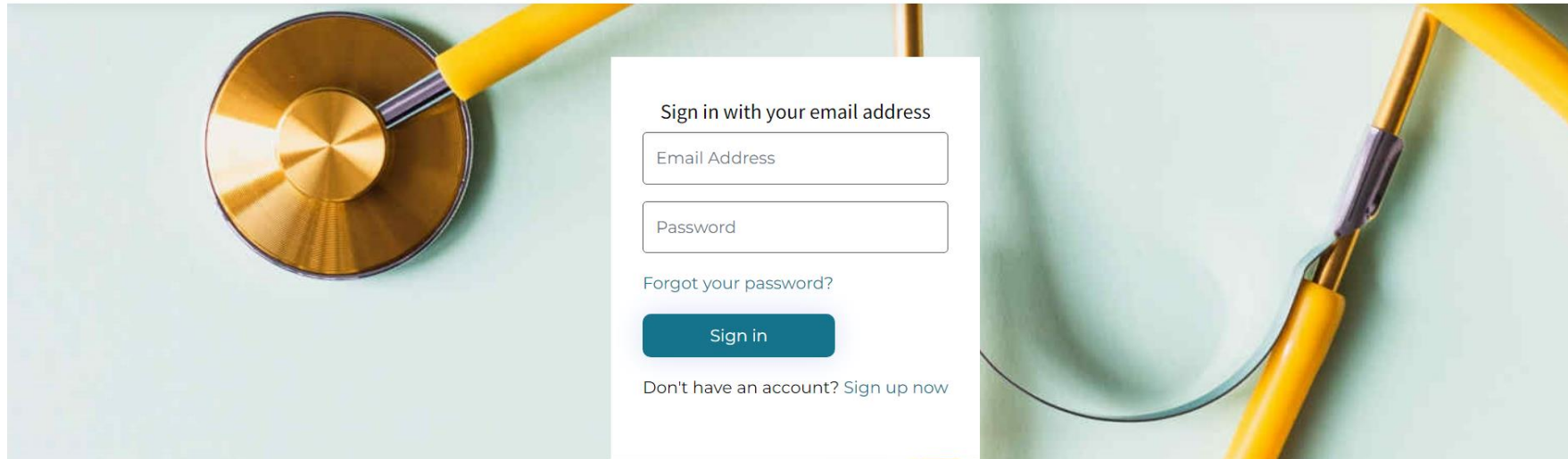
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www.GlobalHealth.com

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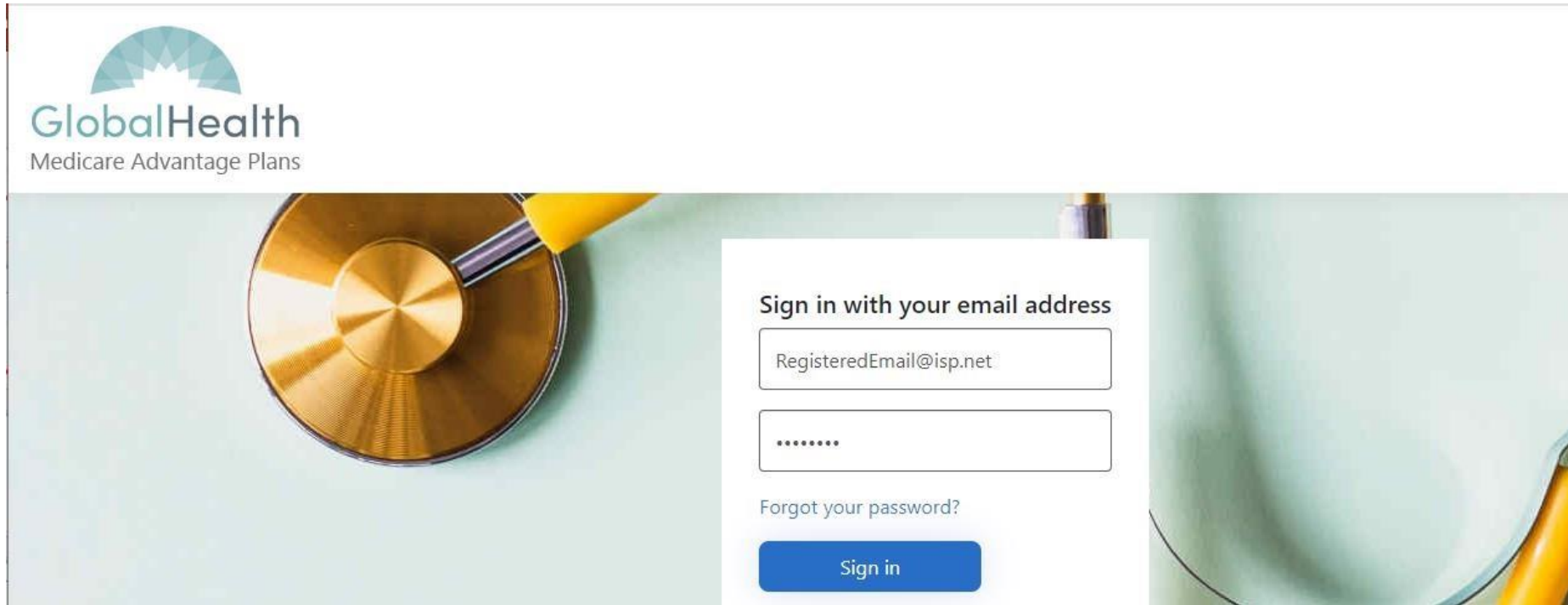
New User Registration

- You click on Quality Portal application link that is received in email or open the browser and enter the Quality Portal application URL.



New User Registration

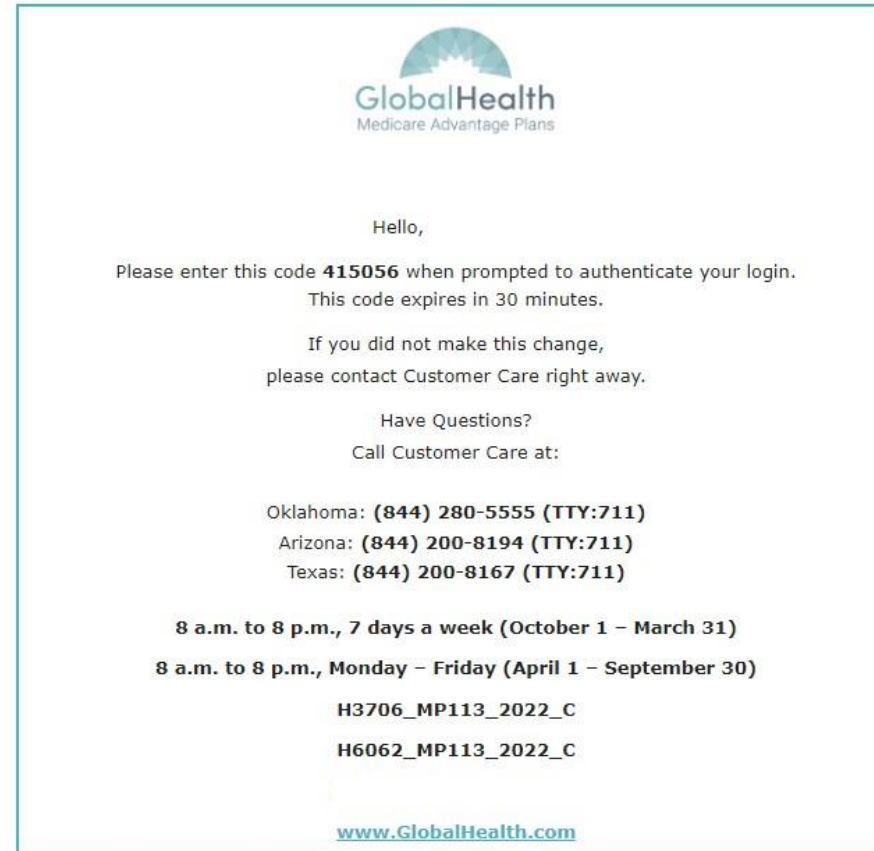
- In the box: enter the e-mail address that you used to register for your account on Slide 3.
- In the box: enter the password that you created for your account on Slide 3.



- Click the button

New User Registration

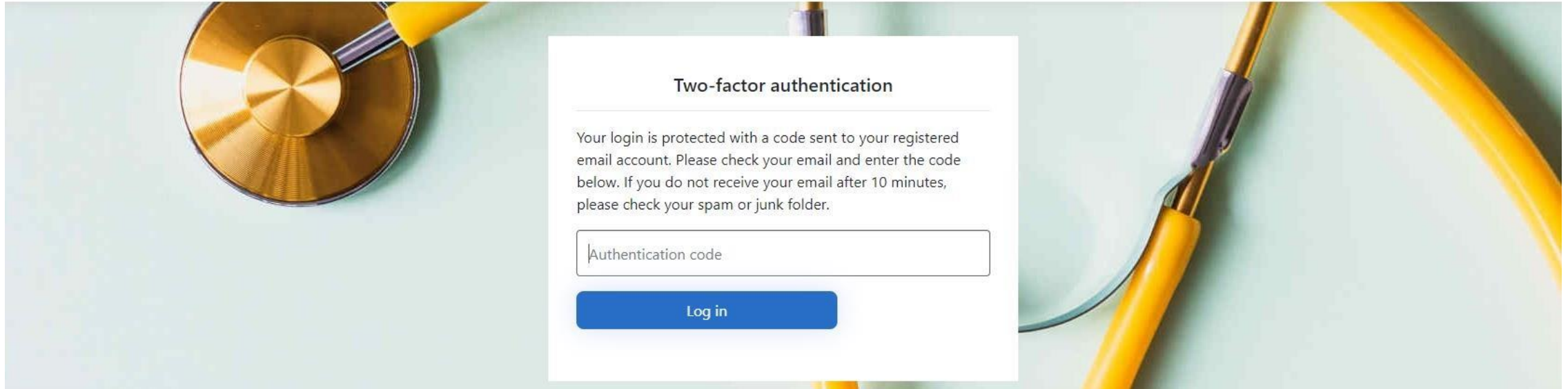
- GlobalHealth uses Two Factor Authentication to protect all member and provider information.
- The Quality Portal will send a confirmation code to the registered e-mail account from Slide 3.



Please do not enter confidential information about your health while sending an e-mail.

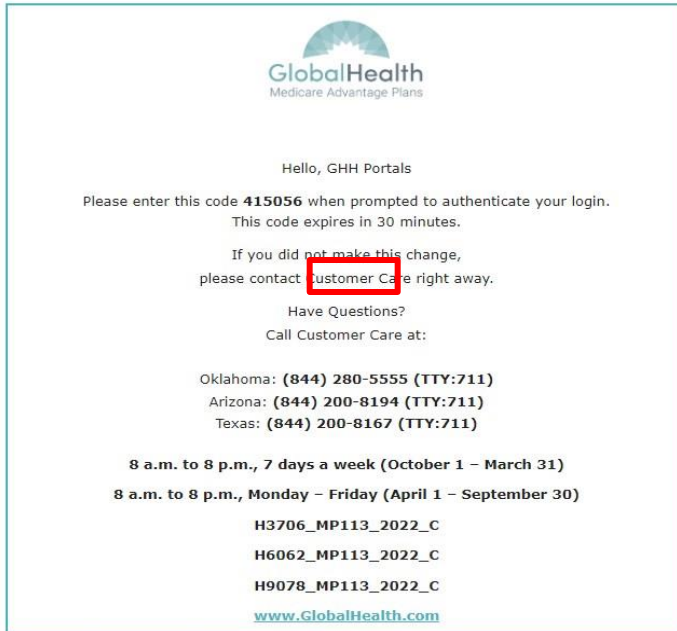
New User Registration

- A screen will display the required Two-factor authentication step:

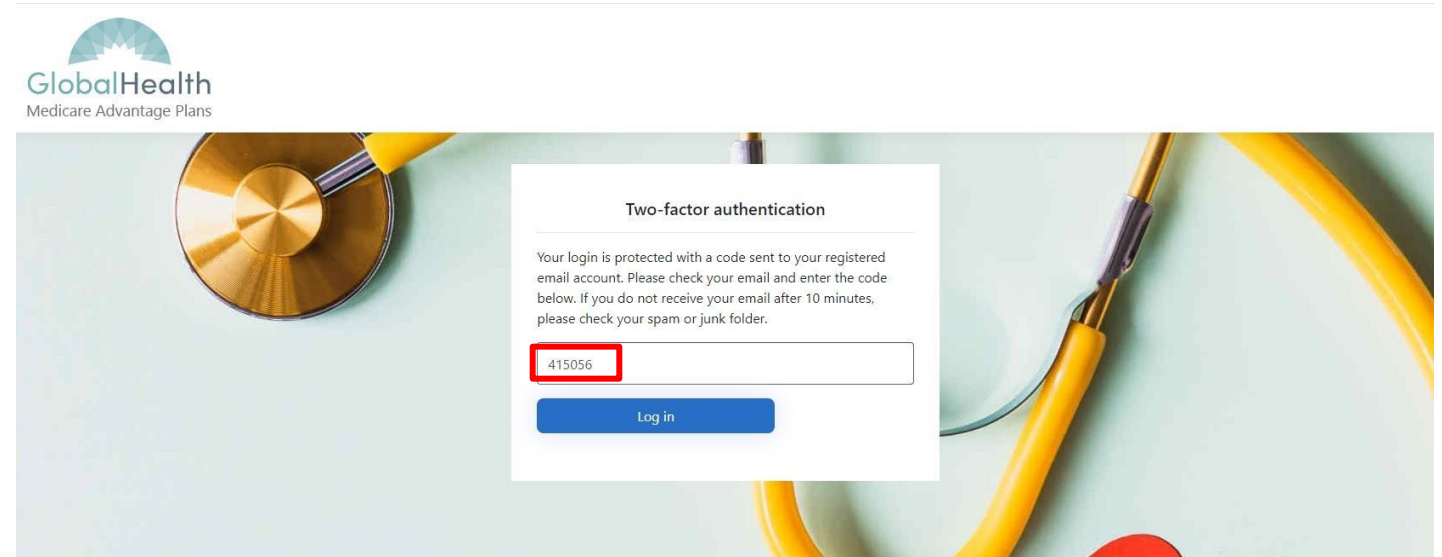


New User Registration

- Enter the six-digit two factor authentication code into the box provided:



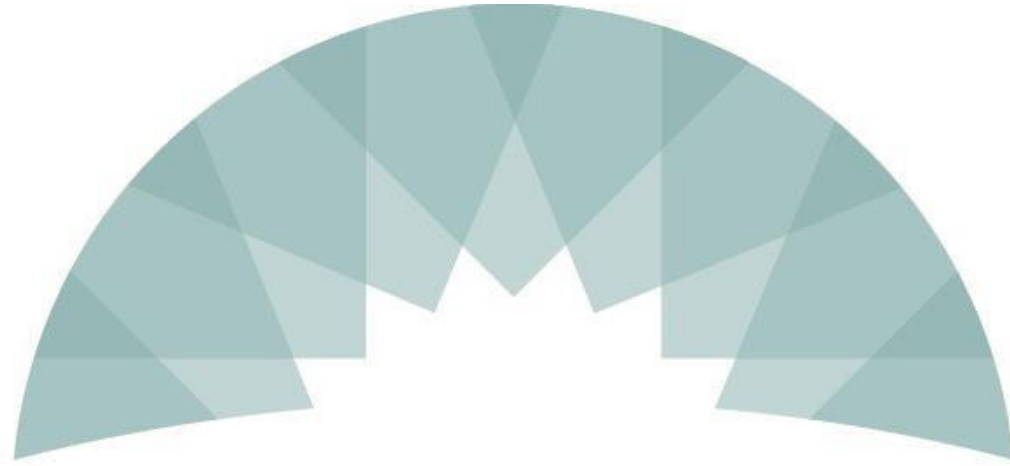
Please do not enter confidential information about your health while sending an e-mail.



lick the  button

Once user is authenticated and logged into the system, user can see the application data such as star scores at measure level, entity level, descendants starts scores, entity associated member details, part C measure gaps, upcoming and missed refills at entity level, etc..

NOTE: Data is produced in the application based on the logged in user role.



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